



2018 SIGN APPLICATION

Town of Dillon, Colorado
 P.O. Box 8
 Dillon, CO 80435
 Phone: (970) 468-2403 Fax: (970) 262-3410

Case No.: _____

	Mailing Address and Zip Code	Phone	Fax	Email
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Tenant / Applicant:				
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Current Owner:				
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Property Information / Street Address:				
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Sign Description:	
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Authorization and Acknowledgement: I, the undersigned, am the owner of the above described property, or am authorized to represent the owners (proof of such authorization is attached). I recognize the fees paid with the application may not constitute the total cost to process this request and that I will be responsible for the additional costs incurred by the Town of Dillon to review and process this request. All legal and administration fees are the responsibility of the applicant. I agree to pay these costs upon receipt of a statement from the Town of Dillon.

Signature of Applicant/Representative	
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Class I	Fee	Notes:
Individual Sign - Permanent	\$160.00	
Amendments to Master Sign Plan	\$160.00	
New Master Sign Plan	\$320.00	
Class II	Fee	Notes:
Temporary Banner / Feather Banner	\$20.00	
Temporary Grand Opening Banner	\$20.00	
Directional Signs	\$40.00	
Tenant Sign within approved Master Sign Plan	\$40.00	
Menu Display Boxes	\$20.00	
Temporary Sanwich Board / Moveable Sign	\$20.00	

Please call (970) 468-2403 prior to submittal to discuss all applications with Town staff.

Applications require the following materials: 1. Elevation (architectural) of building and proposed location of sign 2. Site plan showing sign location 3. Scaled drawing of proposed sign 4. Description of sign materials, colors, and mounting details 5. Landlord approval in writing 6. Any additional information needed or required to review application.	Sign Details:
	Sign Height:
	Sign Length:
	Total Square Footage:
	Materials and Colors:
Display Period (temp. signs only):	

Please note that any sign variance must be considered according to the variance process as outlined in Chapter 16, Article X, of the Dillon Municipal Code.

Office Use Only			
Date Received:	Licenses Required?	Check #:	Receipt #: