

RECORD OF PROCEEDINGS

TOWN OF DILLON
TOWN COUNCIL

SPECIAL MEETING

Town Hall, Council Chambers
Thursday, January 2, 2020
4:00 p.m.

CALL TO ORDER & ROLL CALL

A special meeting of the Town Council of the Town of Dillon, Colorado, was held on Thursday, January 2, 2020, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Skowyra called the meeting to order at 4:03 p.m. and the following Council Members answered roll call: Brad Bailey, Kyle Hendricks, Renee Imamura and Karen Kaminski. Council Member Barchers and Council Member Nickel were absent (excused). Staff members present were: Acting Town Manager, Carri McDonnell and Adrienne Stuckey, Town Clerk.

RESOLUTION NO. 01-20, SERIES OF 2020

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO ENTER INTO THE EMPLOYMENT AGREEMENT WITH THE TOWN MANAGER; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN SAID EMPLOYMENT AGREEMENT; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Acting Town Manager Carri McDonnell stated this resolution appoints Nathan Johnson as Town Manager and approves his Employment Agreement. Acting Town Manager McDonnell listed the highlights of the contract for Council:

- The base salary is \$130,000.00
- The Town Manager will receive a 3% increase to the annual base salary once the Credentialed Manager designation is obtained by the International City/County Management Association (ICMA).
- The employment of the Town Manager may be terminated by the Town Council at any time, with or without cause. It is understood that in the event the Town Manager is terminated for cause, or because of his conviction of any illegal act involving personal gain to the Town Manager, or because of his conviction of any felonious act or due to any act of moral turpitude or dishonesty, the Town shall have no obligation to pay any severance pay. In the event of termination of the Town Manager by the Town Council for any reason other than those enumerated above, including but not limited to non-appropriation of funds pursuant to Section 18, the Town Manager shall be entitled to receive three (3) month's severance pay, which shall include all benefits under Sections 10 and 11 of this Employment Agreement, but which does not include the benefits under Sections 6, 7, 8, 9, 13, 14, 15, and 16 and as may be restricted elsewhere in this Employment Agreement. This severance pay shall be for the three (3) months immediately following the Town Manager's last working day and shall be paid out over the three (3) months immediately following the Town Manager's last working day.
- The Town shall provide the Town Manager with a cell phone for use in the performance

of his duties.

- The Town shall provide the Town Manager with an automobile for Town business use. The automobile may be used by the Town Manager for personal use within the State of Colorado.
- The Town Manager shall receive and accrue sick leave time and vacation leave time during the term of his employment at the same rate as applicable to other Town employees. The Town Manager will begin employment with 40 hours of vacation leave time and will accrue vacation leave time beginning at the rate of a two (2) year employee as identified in the Town's Personnel Handbook.
- The Town agrees to pay an amount equal to five percent (5%) of the Town Manager's base salary into the Colorado County Officials and Employees Retirement Association (CCOERA), matching the five percent (5%) contribution made by the Town Manager (such five percent contribution of the Town Manager being mandatory).
- At the request of the Town Manager, the Town shall provide the Town Manager with one (1) unit of the Town-owned house located at 0558 County Route 51 (the "House") during the initial six (6) months of employment at no cost to the Town Manager. The Town Manager may request to remain in the House for an additional six (6) month period upon satisfactory proof of efforts to find permanent housing, which request the Town Council may approve or deny in its sole discretion.
- At the request of the Town Manager, the Town shall provide to the Town Manager a housing loan. The housing loan shall be in the amount of up to Seventy Five Thousand Dollars (\$75,000) for the purchase of a house within the limits of the Town of Dillon, or in the amount of up to Sixty Thousand Dollars (\$60,000) for the purchase of a house within a reasonable distance from the Town of Dillon ("reasonable distance" to be determined by the Town Council, in the Town Council's sole discretion).
- The Town Manager shall be reimbursed, or the Town may pay directly, up to the sum of Ten Thousand Dollars (\$10,000) for expenses incurred by the Town Manager in moving his domicile in conjunction with his employment with the Town of Dillon. Proof of expenses must be provided.

Council Member Hendricks moved to approve Resolution No. 01-20, Series of 2020. Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

OTHER BUSINESS:

Acting Town Manager McDonnell asked Council if they would like to move the parking retreat to mid-March, after the new Town Manager, Nathan Johnson, arrives.

Council agreed to move it to March and commented that if a specific parking issue arises before the parking retreat, they can discuss it at a future Work Session.

ADJOURNMENT:

There being no further business, Mayor Skowyra declared the meeting adjourned at 4:18 p.m.

Respectfully submitted by:

Adrienne Stuckey, Town Clerk