

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**
Tuesday, October 2, 2018
7:00 p.m.
Dillon Town Hall

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, October 2, 2018, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Skowyra called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Jen Barchers, Kyle Hendricks, Karen Kaminski, Renee Imamura, and Mark Nickel. Staff members present were: Tom Acre, Town Manager; Kerstin Anderson, Marketing and Communications Director; Dan Burroughs, Town Engineer; Carri McDonnell, Finance Director; Scott O'Brien; Public Works Director; Ned West, Town Planner; and Jo-Anne Tyson, Town Clerk.

APPROVAL OF AGENDA

There being no changes to the agenda, it will stand as approved.

APPROVAL OF CONSENT AGENDA

Mayor Skowyra addressed two errors in the Minutes of Regular Meeting of September 18, 2018. Council Member Bailey moved to approve the following consent agenda as amended:

- a. Minutes of Regular Meeting of September 18, 2018
- b. Approval of Bill List dated September 28, 2018 in the amount of \$258,126.65 and Payroll Ledger dated September 28, 2018 in the amount of \$82,786.00.

Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

There were no public comments.

CONSIDERATION OF ORDINANCE NO. 08-18, SERIES OF 2018

Second Reading and Public Hearing Date

AN ORDINANCE ADOPTING AND APPROVING A PUD DEVELOPMENT PLAN FOR DILLON URGENT CARE AND RESIDENCES

Mayor Skowyra opened the public hearing at 7:07 p.m. Dr. Assi presented an overview of his project emphasizing the need of an urgent care facility in Summit County. His proposed project is an advanced walk-in clinic containing imaging and lab facilities; not handling life threatening emergencies. He projects the facility to be open twelve (12) hours per day with hours extended or shortened, depending on seasonal needs. Architect Eric Smith presented examples of the project, highlighting underground parking, eighteen (18) residential units with balconies and storage units, surface parking for the urgent care facility, roof terrace, snow storage, and landscape plans. He also stated that three (3) workforce housing apartments are included in this project. Town Planner Ned West reported that the materials related to this Level IV PUD development plan titled "Dillon Urgent Care and Residences," have been reviewed by Town staff and found, with conditions, to be in compliance with Town of Dillon zoning ordinances and related Town ordinances, regulations, and policies.

Public comment was made by three Dillon residents expressing concern with traffic patterns from Highway 6, rear setbacks, view corridor obstruction, light pollution, viability of the business model, and their desire for more workforce housing with inside parking.

This public hearing was published in accordance with public posting requirements as set forth by the Dillon Municipal Code. There being no further comments from the public, Mayor Skowryra closed the public hearing at 8:22 p.m.

Council Member Nickel moved to approve Ordinance No. 08-18, Series of 2018. Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

2019 BUDGET PRESENTATION

Finance Director Carri McDonnell presented the proposed 2019 Town of Dillon Budget for Council's review. She stated that all funds have been discussed at recent work sessions and proposed changes include:

General Fund

- 2018 estimated revenues and expenditures have been updated based on collections and spending through August 2018. The net effect is an increase in the beginning fund balance of \$40,927 to \$1,980,406.
- 2019 projected revenues have increased by \$37,466 to \$6,159,819 to reflect more accurate projections based on collections through August 2018.
- 2019 expenditures increased \$388 for a minor change in liability insurance.
- Reserves increased \$97 to \$1,503,443 for 2019 and cash available after reserves increased \$77,908 to \$453,010. The General Fund is still balanced with revenues exceeding expenditures by \$146,047.

Capital Improvement Fund

- 2018 estimated revenues and expenditures have been updated based on collections and spending through August 2018. The net effect is a decrease in the beginning fund balance of \$40,928.
 - Revenues increased by \$23,342 for tax collections.
 - Expenditures increased by \$17,586 from computers \$13,949, amphitheater \$6,118, police radios \$1,428 offset by a savings in the Highway 6 median project (\$3,909).
- 2019 expenditures have not changed since the first presentation in August.
- The ten year capital plan is included and will be reviewed at the October 16 Council work session.

Street Improvement Fund

- 2018 estimated revenues have been updated based on collections August 2018. The net effect is an increase in the beginning fund balance of \$4,449 to \$258,307.
- 2019 expenditures have not changed since the first presentation in August.

Water Operating Fund

- There were no changes to the 2018 revenue or expenditure estimates.
- There were no changes to the 2019 revenue or expenditure projections.

Water Plant Investment Fund

- 2018 revenue estimates were increased by \$16,255 to \$711,004 to include the reimbursement from Dillon Valley District for their share of costs on the interconnection project.
- 2018 expenditure estimates were increased \$105,047 to \$1,156,305 for interconnect/diversion communications project \$36,253 and water service for Town Park of \$68,794.
- As a result of these changes, the beginning fund balance went down \$88,792 to \$551,373.

- There were no changes to the 2019 projected revenue or expenditures.
- Ten year capital plan is included for your review.

Sewer Operating Fund

- There were no changes to the 2018 revenue estimates.
- 2018 expenditures estimates went up \$736 for treatment costs from the JSA.
- 2019 expenditures also increased \$765 for treatment costs from the JSA.
- Revenues still cover expenditures by \$9,479 in 2019.

Sewer Plant Investment Fund

- 2018 expenditure estimates decreased \$9,920 to \$423,720 reduction in spending on the amphitheater lift station of (\$17,000) and defective manholes (\$5,000) offset by increase in sewer service at Town Park of 12,080.
- Ten year capital plan is included for your review.

Marina Fund

- 2018 revenue estimates increased by \$975,896 to \$2,554,518.
 - Majority of the increase comes from the CRCA Agreement amount of \$932,114.
 - The remainder of the increase is based on collections through August 2018 for service parts, slips, boat rentals, fuel sales, concessionaires and touring.
- 2018 expenditure estimates increased by \$9,671 to \$1,785,168.
 - \$1,752 comes from the lease with Denver Water as it is tied to revenues so as revenues increase so does the lease payment.
 - The dock project has increased by \$5,000, training by \$1,000 and shop supplies \$1,919.
- 2019 revenue projections were increased by \$8,000 for service parts and concessionaires to reflect the increases in the 2018 estimates.
- 2019 expenditure projections increased by \$320 for the Denver Water lease as a result of the increase in revenues.
- Cash reserves increased \$90 plus a reserve for capital was added from the CRCA agreement money of \$932,114. Cash after reserves increased \$41,712 to \$130,093.
- Staff will be working on the ten year capital plan for your review.

The public hearing will be schedule at the regular council meeting on November 6, 2018.

CONSIDERATION OF RESOLUTION NO. 50-18, SERIES OF 2018

A RESOLUTION DECLARING WEDNESDAY, OCTOBER 10, 2018 AS “IMAGINE A DAY WITHOUT WATER” DAY

Utilities Superintendent Robert Buras reported that sixty percent (60 %) of Colorado experienced “severe drought” conditions in 2018. While the Bureau of Reclamation has indicated that there is no immediate threat to water supplies for human consumption due to a few years of full reservoirs, if this drought persists, impacts will be compounded and could threaten water supplies in the headwaters region. With the complexities of water in Colorado, the perceived abundance of water in the Rocky Mountains, and our constant flux of visitors, it is important to remind our residents and visitors that water is valuable, water has a cost to deliver, and investment in infrastructure is vitally important to the reliability of clean and safe drinking water in our community. Over 750 communities and organizations are currently supporting this educational effort. Mr. Buras stated that as party to the Blue River Regional Water Efficiency Plan, and in an effort to raise awareness around the value of our water, this resolution proposes to adopt “Imagine a Day Without Water” day to be held on October 10, 2018.

Council Member Bailey moved to approve Resolution No. 50-18, Series of 2018. Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 51-18, SERIES OF 2018

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, AUTHORIZING THE TOWN OF DILLON TO ENTER INTO AN ECONOMIC DEVELOPMENT AGREEMENT WITH MANNA DEVELOPMENT GROUP, A COLORADO CORPORATION; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN THE NECESSARY AGREEMENT.

Finance Director Carri McDonnell reported this resolution allows the Town to enter into an Economic Development Agreement with Manna Development Group for the development of a Panera Bread Café in the Ridge at Dillon area. The project must be completed, and the Panera Bread Café opened no later than December 31, 2020. The maximum reimbursement amount is \$40,000 per year, which will be paid to Manna Development at a rate of fifty percent (50%) per year over the course of ten (10) years. If Panera Bread Café closes within the first two years after opening, all sales tax reimbursement shall be paid back to the Town.

Council Member Imamura moved to approve Resolution No. 51-18, Series of 2018. Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 52-18, SERIES OF 2018

A RESOLUTION OPPOSING “AMENDMENT 74”, AN ATTEMPT TO AMEND THE COLORADO CONSTITUTION TO DRASTICALLY LIMIT STATE AND LOCAL GOVERNMENT SERVICES AT A HIGH COST TO TAXPAYERS

Town Manager Tom Acre reported that this resolution opposes Amendment 74 which would allow anyone who feels that a local government action has or will devalue their property to take action against the local government to recover the loss in value. This Amendment is being considered as a response by the oil and gas industry to Proposition 112 which would extend the distance at which fracking can occur.

Council Member Imamura moved to approve Resolution No. 52-18, Series of 2018. Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 53-18, SERIES OF 2018

A RESOLUTION IN SUPPORT OF PROPOSITION 110 “LET’S GO, COLORADO,” TO INCREASE FUNDING FOR STATEWIDE AND LOCAL TRANSPORTATION NEEDS

Manager Acre stated that this resolution is in support of Proposition 110 “Let’s Go Colorado.” If this Proposition should pass, the state would have a revenue source to bond against to fund transportation projects. The state would allocate funding statewide to counties and local governments for projects.

Council Member Kaminski moved to approve Resolution No. 53-18, Series of 2018. Council Member Nickel seconded the motion which passed unanimously upon roll call vote.

TOWN MANAGER’S UPDATE

Town Manager Tom Acre presented his Manager’s Update during the earlier Work Session meeting. He added that discussions have continued regarding the hotel project and if significant changes are proposed, the project may come back as a PUD amendment.

MAYOR’S UPDATE

Mayor Skowyra presented her update during the earlier Work Session meeting.

COUNCIL MEMBER COMMENTS

There were no Council Member comments.

EXECUTIVE SESSION

Mayor Skowrya moved to go into executive session at 8:40 p.m. for the purpose of discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f), and not involving: any specific employees who have requested discussion of the matter in open session; any member of the Town Council, the appointment of any person to fill a vacancy on the Town Council; or personnel policies that do not require the discussion of matters personal to particular employees; specifically, to discuss the town manager's evaluation procedure. No action was taken during the executive session. At 8:54 p.m. Council concluded the executive session.

ADJOURNMENT

There being no further business, Mayor Skowrya declared the meeting adjourned at 8:55 p.m.

Respectfully submitted by:

Jo-Anne Tyson, MMC, Town Clerk