

RECORD OF PROCEEDINGS

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**
Tuesday, May 15, 2018
7:00 p.m.
Dillon Town Hall

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, May 15, 2018, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Skowyra called the meeting to order at 7:06 p.m. and the following Council Members answered roll call: Brad Bailey, Jen Barchers, Kyle Hendricks, Renee Imamura, Karen Kaminski, and Mark Nickel. Staff members present were: Tom Acre, Town Manager; Kerstin Anderson, Marketing and Communications Director; Phil Hofer, Marina Director; Carri McDonnell, Finance Director; Scott O'Brien, Public Works Director; Ned West, Town Planner; and Jo-Anne Tyson, Town Clerk.

APPROVAL OF AGENDA

There being no changes to the agenda, it will stand as approved.

APPROVAL OF CONSENT AGENDA

Council Member Nickel moved to approve the following consent agenda as amended:

- a. Minutes of Regular Meeting of May 1, 2018
- b. Approval of Bill List dated May 10, 2018 in the amount of \$164,912.49 and Payroll Ledger dated May 11, 2018 in the amount of \$82,800.25
- c. Consideration of Approval to Use Town Owned Property – Dillon Yacht Club to use Dillon Marina Property
- d. Consideration of Approval to Use Town Owned Property – Town of Dillon to use Marina Parking Lot and Marina Pavilion

Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

There were no citizen comments.

CONSIDERATION OF ORDINANCE NO. 03-18, SERIES OF 2018

First reading to Set a Public Hearing Date

AN ORDINANCE ADOPTING AND APPROVING A PUD DEVELOPMENT PLAN FOR DILLON HOMEWOOD SUITES

Town Planner Ned West reported that a request for approval of a PUD development plan titled "Dillon Homewood Suites," a Level IV development as defined in Dillon Municipal Code ("DMC") Section 16-1-50; has been submitted to town staff. All materials related to this PUD development plan have been reviewed by Town staff and found with conditions, to be in compliance with Town of Dillon zoning ordinances and related Town ordinances, regulations, and policies; and pursuant to DMC §§ 16-2-110 and

16-5-130(d). The Dillon Planning and Zoning Commission held a properly noticed public hearing on the application, at which the Commission recommended approval of the application with conditions. This ordinance sets a public hearing date for Town Council to review the application and give their recommendation on how to proceed with the PUD development application.

Council Member Bailey moved to approve Ordinance No. 03-18, Series of 2018. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

Consideration of Resolution No. 33-18, Series of 2018

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO ENTER INTO A CONCESSIONAIRE AGREEMENT WITH BIG ED'S FISHING VENTURES TERM TO EXPIRE DECEMBER 31, 2018 FOR SERVICES AT THE DILLON MARINA; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN THE NECESSARY DOCUMENTS; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Marina Director Phil Hofer reported that this resolution is the 2nd lease agreement between the Town of Dillon and "Big Ed's Fishing Ventures", (Concessionaire), term to expire on December 31, 2018 in conformance with the Concessionaire's right to exercise its first option to renew. The lease agreement requires rent submittal of one percent (1%) monthly gross revenues from the Dillon Marina property during the term of the lease.

Council Member Kaminski moved to approve Resolution No. 33-18, Series of 2018. Council Member Bailey seconded the motion which passed unanimously upon roll call vote.

Consideration of Resolution No. 34-18, Series of 2018

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO ENTER INTO A CONCESSIONAIRE AGREEMENT WITH VICTORIA SAILING SCHOOL TERM TO EXPIRE DECEMBER 31, 2018 FOR SERVICES AT THE DILLON MARINA; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN THE NECESSARY DOCUMENTS; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Mr. Hofer stated that this Resolution is the 1st lease agreement between the Town of Dillon and Victoria Sailing School, (Concessionaire), term to expire on December 31, 2018 in conformance with the Concessionaire's right to exercise its first option to renew. Victoria Sailing School will operate a charter boat service during the summer operating season and be responsible for submitting two percent (2%) of all gross revenues generated from Dillon Marina to the Town.

Council Member Kaminski moved to approve Resolution No. 34-18, Series of 2018. Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

Consideration of Resolution No. 35-18, Series of 2018

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO ENTER INTO A CONTRACT WITH OROZCO CONCRETE, INC. FOR THE 2018 STREET RESTORATION PROJECT; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN THE NECESSARY DOCUMENTS; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Town Planner Ned West reported that this resolution represents a contract to complete concrete and asphalt repairs work around Lot 16R. This work will help facilitate the relocation of a fire hydrant on Buffalo Street and the relocation of the sanitary sewer main into Main and E. LaBonte Streets. These relocations are a requirement of the Town's Development Agreement with the Dillon Flats (Sail Loft

Condos) developer. The project will be funded out of the Water Plant Investment Fund and the Sewer Plant Investment Fund. Additionally, the Town set aside \$50,000 as part of the Town and the Developers 50/50 split of the protected parallel parking on East LaBonte Street.

Council Member Bailey moved to approve Resolution No. 35-18, Series of 2018. Council Member Hendricks seconded the motion which passed unanimously upon roll call vote.

TOWN MANAGER'S UPDATE

Town Manager Tom Acre reported on the following items:

- discussion continues between staff, Tim Crane and the Miller Group regarding options for the available parcel.
- he attended the Mayor's, Manager's and Commissioner's meeting.
- he attended the NWCCOG Development Summit
- he attended the CML Refresher Training
- he continues to meet one on one with management team
- he is estimating approximately \$1,800 rent on the Town house. He will be taxed on the additional \$700 over the original rental rate of \$1,100. He stated the square footage is slightly off from Council's original conversation.

MAYOR'S UPDATE

Mayor Skowyra reported on the following items:

- Town Clean Up Day is May 19, 2018
- reviewed the Economic Development Summit event and highlighted each presented topic

COUNCIL MEMBER COMMENTS

- Council Member Kaminski stated that the Coffee Talk event with the Board of County Commissioners provided great dialogue and she would like to see more of these events.
- Summit Historical Society (SHS) Work Session will be held on June 5, 2018. A cost analysis, list of Town of Dillon responsibilities, and an assessment of the proposal to take over the SHS building maintenance will be presented.

AMPHITHEATER UPDATE

Public Works Director Scott O'Brien stated that the Amphitheater project is on schedule and on budget. Sod is being placed this week and many punch list items are being completed.

ADJOURNMENT

There being no further business, Mayor Skowyra declared the meeting adjourned at 7:54 p.m.

Respectfully submitted by:

Jo-Anne Tyson, CMC/MMC, Town Clerk